



Inter-American University of Puerto Rico School of Law

Biennial Report 2022-2024

**Biennial Report – “Alcohol, Tabaco and other Drugs” (ATOD) Prevention Program
Inter-American University of Puerto Rico
School of Law**

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**Biennial Report – “Alcohol, Tabaco and other Drugs” (ATOD) Prevention Program
Inter-American University of Puerto Rico
School of Law**

I. Introduction

Education Department General Administrative Regulations (EDGAR) Part 86,1—the Drug-Free Schools and Campuses Regulations*— requires that all Institutions of Higher Education must develop and implement a program to prevent the possession, use, or distribution of illicit drugs and alcohol by students and employees.

Our institution is committed to developing and implementing strategies and activities aimed at the prevention of the use of alcohol, tobacco, and other drugs so that our university community can achieve its full development in a peaceful and respectful environment.

This biennial includes distribution of the institutional policies, internal regulations to deal with the complains on the use and abuse of Drugs and Alcohol on the property of Interamerican University of Puerto Rico, rules to regulate smoking at the Inter American University of Puerto Rico and the description of the Alcohol, Tobacco Other Drugs-Prevention Program.

Institutional Policy

Inter American University of Puerto Rico, as a university center with a Christian and ecumenical orientation, aims to provide to the members of its community an intellectual, social and moral environment that stimulates the full development of the individual and foments the study and search of truth in an atmosphere of tranquility and respect.

We understand that the illicit use of drugs and the abuse of alcohol are among the most serious problems affecting our society. This represents a serious threat to the attainment of our aspirations since it diminishes the efficiency and productivity of our human resources, limits the capacity for learning in the academic environment and hinders the establishment of the desired atmosphere.

In view of this, Inter American University of Puerto Rico declares, as the policy of the Institution, its commitment to combat this social problem by maintaining a study and work environment free of drugs, alcoholic beverages, and controlled substances. This commitment shall be put into effect through:

- a. The creation of an awareness among the University community of the harmful effects of the illicit use of drugs and the abuse of alcohol.
- b. The establishment of preventive measures that will help maintain a drug and alcohol-free environment.

c. The adoption of norms and regulations that will permit the Institution to deal with the cases of illicit use of drugs and the abuse of alcohol in an effective manner.

In harmony with the objectives, the University declares that the production, distribution, possession or illicit use of drugs, controlled substances, and alcoholic beverages on the property of any of the campuses and facilities of the Institution are strictly prohibited.

II. Distribution of the institutional policies

• New Students

- The Admissions Office sends in the admission letter the link to the normative documents (rules, regulations and policies) on the School of Law website, <http://www.derecho.inter.edu/vida-estudiantil/documentos-normativos/> . This mailing includes the Tobacco, Alcohol and other drugs Prevention Manual link, where the Drug and Alcohol Prevention Plan is located.
- The Compliance Officer sends students once they are admitted, the document entitled Consumer Information Disclosure and Compliance, along with other important information about financial aid. With this document the School of Law disclose relevant information to present and future students, employees, collaborators and the general public, related to various concepts under federal laws and regulations including Alcohol, Tobacco and Drugs Regulations.
- The orientation meeting for new students includes as topic character and fitness criteria for law students and lawyers and the importance of compliance with institutional normative documents including Alcohol, Tobacco and Drugs Regulations.

• New Employees

At the time of hiring staff and faculty, the Office of Human Resources, send via email all pertinent normative documents to teaching and non-teaching staff. Among them is the Tobacco, Alcohol and other drugs Prevention Manual, where the Drug and Alcohol Prevention Plan is located.

• University Community

DISCLAIMER OF LIABILITY FOR CONSUMER INFORMATION, DISCLOSURES AND COMPLIANCE

- At the beginning of the semester the School of Law as a university institution participating of Federal Funds of Title IV of the Higher Education Act of 1965, as amended; the Federal

Department of Education requires to comply with disclosure requirements of relevant information for our consumers (present and future students, collaborators and the general public), related to various concepts under federal laws and regulations.

- The following link, [CONSUMER-INFORMATION-DISCLOSURE-AND-COMPLIANCE-NEW-WEB-PAGE.pdf](#), collects for your knowledge the required information. This information includes the **Prevention Manual on the Use and Abuse of Drugs, Alcoholic Beverages and Tabaco.**

III. Internal Regulations to deal with the complains on the use and abuse of Drugs and Alcohol on the property of Interamerican University of Puerto Rico. Normative Document G-0077-028R

- **Disciplinary Measures**

The following disciplinary sanctions to the violation of Norms on the Use and Abuse of Drugs and Alcoholic Beverages will be imposed:

Students

- Reprimand.
- Probation for a defined time during which another violation of any norm will have suspension as a consequence.
- Suspension from the University for a definite time. The violation of the terms of the suspension will entail an increase in the period of suspension or the definitive separation from the University.
- Definitive separation from the University - the student, who incurs in any of the violations that these regulations define as serious, or who incurs in a second violation of any type to these regulations, will not be eligible for the first of the aforementioned sanctions. This provision will be subject to the final determination of the evaluation process in case the situation of the student merits the necessity of the Rehabilitation Program and Counseling, as established in these regulations.

Student Organizations

- Reprimand.
- Probation for a definite time during which another violation of any norm will have as consequence suspension or separation. During this period the members of the organization must work in educational prevention activities assigned and supervised by personnel of the Prevention Program of the unit.
- Suspension of some rights and benefits related to recognition. In this period the members of the student organization must work in a communitarian service program, under the supervision of the Prevention Program of the unit.

- Suspension of accreditation for a defined time: a student organization which incurs in any of the violations that this regulation defined as serious, or that incur in a second violation of any type to these regulations, will not be eligible for re-accreditation unless its members develop or work in educational prevention activities, assigned, supervised and properly evidenced by the personnel of the Program Prevention of the unit.
- The Juridical Advisor's Office will develop alternative methods of resolving conflict for those cases in which there is not agreement between the parties with respect to the dictated sanction, when a serious crime has not been committed.

Employees

- Oral reprimand.
- Written reprimand.
- Suspension of employment and pay, for a definite term not to exceed six months. The violation of the terms of the suspension will entail an increase of the suspension period or the definitive separation from the University.
- Dismissal, with the consequent exclusion from serving the University, unless rehabilitation is formally determined, in harmony with the norms established by the System Human Resources Office for that purpose.
- The employee, who incurs in any of the violations of these regulations identified as serious, or who incurs in a second violation of any type to these regulations, will not be eligible for the first two aforementioned sanctions. This provision will be subject to the final determination of the evaluation process in case the situation of the employee merits the requirement of a rehabilitation and counseling program, as established in these regulations.
- The imposition of any disciplinary sanction must be preceded by the appropriate procedure, with the investigation of the facts and the due administrative process that the University, and the Law, in harmony with the fundamental purpose of the disciplinary action, which strives for the remedial action according to the best institutional interests.
- The Juridical Advisor's Office will develop alternative methods of resolving conflict for those cases in which there is no agreement between the parties with respect to the dictated sanction, when a serious crime has not been committed.

Possession with the intention of distribution or the distribution of controlled substances may entail:

- Probation and the requirement that the employee or student enter a rehabilitation program, approved for such purpose by the federal or local government or another recognized agency. The breach of the probation will entail suspension for a definite time.
- Suspension from classes or employment for a definite time.

- Permanent separation, in case of students and dismissal in the case of professors and non-teaching personnel.
- Any one of these sanctions or a combination of these may be imposed. The University will notify the state and federal authorities for the appropriate action.

The use, possession, or distribution of alcoholic beverages in any form in the teaching unit or on the grounds and buildings of the University may entail the following sanctions:

- A written reprimand and a copy to the student.
- Probation and the requirement that the employee or student enter a rehabilitation program, approved for such purpose by the federal or local government or another
- recognized agency. The breach of the probation will entail suspension for a definite time.
- Suspension of classes or employment for a definite time.

Any one of these sanctions or a combination of these may be imposed. The University will notify to pertinent state authorities for the appropriate action in the cases of non- authorized distribution by the Department of the Treasury.

In cases of recidivism, in addition to the aforementioned sanctions, the permanent separation from classes or employment may be imposed

IV. Rules to regulate smoking at the Inter American University of Puerto Rico

- **Non-smoking Areas**

Smoking is prohibited in all meeting areas, work scenarios, and residences.

- **Smoking Areas**

Smoking is permitted in: Outdoor areas.

Areas specifically designated for smoking.

- **Identification of Areas**

The areas where smoking is and is not allowed and its properly identified as such with signs that communicate this message. The lack of identification is not an authorization to smoke, if the location falls within a common area, work scenario, or residence.

- **Disciplinary Measures**

- **Sanctions**

Any person who violates the provisions of these rules will be subject to the following sanctions:

- **Teaching and Non-Teaching Personnel**

- Orientation by the immediate supervisor.

- Written reprimand by the immediate supervisor.
 - Suspension from employment and salary for a period no less than one day or greater than five workdays by the chief executive officer of the unit, by the vice presidents in their area of responsibility in the case of the Central Office, and by the President in the case of the chief executive officers and vice presidents.
 - Dismissal or suspension from employment and salary for recurrent violations of the rules that permit the good and normal operation of the Institution, in accordance with the due processes established in the Faculty Handbook and the Non-Teaching Personnel Manual. 10.2 Students
- **In cases of violation to these rules by students:**
 - Orientation by the Dean of Students of the respective unit.
 - Written reprimand by the Dean of Students.
 - Application of the procedures and sanctions indicated in Chapter V of the *General Student Regulations: Punishable Behavior and Just Procedure*.

V. Description of the Alcohol, Tobacco Other Drugs-Prevention Program

2022-2024

Goal

Encourage a wellness environment across the entire university community that supports the prevention of alcohol, drug and tobacco use and abuse. Similarly, provide information on the negative implications that these conducts have, not only on their health, but professionally and academically.

Objectives	Action Step/ Activities	Person Responsible and Collaborators
1. Promote the compliance of the institutional policies related to the use and abuse of Alcohol, Tobacco, Drugs and violence issues to the university community.	1. The distribution plan is complemented by a mass e-mail system to remind all students and staff (teaching and non-teaching) that all institutional policies are posted on the university's website.	Dean of Students office Human Resources Collaboration: IT Office, Security Office
2. Integrate in the curricula the issues on ATOD risk behavior and its effects on the practice of the legal profession.	2. The School of Law has incorporated the discussion of these topics as part of the Ethics of the legal profession course.	Dean of Academic Affairs
3. Raise awareness of the risk factors and warning signs that are associated with mental health and substance abuse issues.	3. Organize educational events that address the risks of drug use, teach coping strategies, and provide information on the signs of substance abuse.	Counselor Dean of Students office Collaboration: Chaplain
4. Familiarize new admission students with the risks of the use and abuse of drugs, alcohol, and tobacco in the practice of law.	4. Integrate ATOD information within the introductory seminar required for all new students.	Dean of Academic Affairs Dean of Students

<p>5. Explore effective ways to encourage our law students to enroll and participate in the different programs through which the Law Clinic or Pro Bono services provide assistance to victims of violence.</p>	<p>5. Carry out greater academic and pro bono opportunities in areas related to prevention issues through clinical tutorials, legal assistance clinics and educational activities by student organizations and the student council.</p>	<p>Counselor Dean of Academic Affairs Dean of Students Collaboration: Student Council</p>
<p>6. Ensure that students have access to resources such as counseling services, support groups, and hotlines for help with drug-related issues or addiction.</p>	<p>6. Make this information available to the students through conferences, sending emails and posting it on our website.</p>	<p>Counselor Dean of Students Collaboration: Student Council & IT Office</p>
<p>7. Encourage the administration and students to participate in activities or events that promote a well-being environment. Will help relieve stress,</p>	<p>7. Coordinate activities and conferences for students and employees.</p>	<p>Counselor Dean of Students office Collaboration: Chaplain</p>
<p>8. Regularly assess the impact of drug prevention programs and initiatives, adjusting based on feedback and outcomes to improve their effectiveness.</p>	<p>8. Questionnaires will be sent out after each prevention activity carried out, where the community will have the opportunity to send suggestions and comments to improve our interventions.</p>	<p>Counselor Dean of Students Office Collaboration: Student Council & IT Office</p>

Services

- **Counseling Services** –Rafael A. Ríos Román, Licensed Rehabilitation Counselor

Professional counseling is a professional relationship that empowers diverse individuals, families, and groups to accomplish mental health, wellness, education, and career goals.

- Services provided by the office:
 - Professional Counseling.
 - Academic Counseling.
 - Vocational Counseling.
 - Referrals to external services.
 - Educational workshops to the university community.
 - Provide information about different health plans for students.
- Office hours: 9:00AM – 6:00PM Monday through Friday,
- **Chaplain Office:**
 - Promote an optimal environment for the development, growth, and spiritual well-being of the entire university community in which diversity and plurality of expressions of thoughts and beliefs are recognized, respected, and appreciated.
 - Promote the development of Christian activities and values in an academic and ecumenical context, which promote camaraderie, solidarity, and service to others in the process of humanizing the Puerto Rican people.
 - Stimulate reflection and analysis on the Puerto Rican social reality considering the Christian faith in the ecumenical context of the Inter-American University of Puerto Rico.
 - **objectives with their respective strategies:**
 - Promote pastoral care characterized by empathetic and supportive accompaniment.
 - Community service.

- Organize and/or support ecumenical celebrations related to significant life events.
 - Collaborate with student associations in activities that promote the well-being and quality of life of the university community.
 - Provide material for Christian reflection.
 - Express and manifest the Christian and ecumenical character of the Institution.
 - Coordinate and manage the use of the chapel.
 - Plan and develop activities that contribute to the current challenges of our social, moral, political, cultural and economic reality and that project the Christian values of our ecumenical perspective:
 - Promote events for reflection and dialogue on current social challenges from an ecumenical Christian perspective.
- **Psychological Services:**
 - Collaborative agreement with the Inter-American Psychological Services Clinic. Referrals through the Counseling Program.
 - **Wellness:** The School of Law is committed to the well-being of our students. We have a gym, a Student Center, art exhibition area, a beautiful interior patio, two terraces and a theater with a capacity for more than three hundred people. All this encourages a favorable environment for the study of law and a healthy coexistence.
 - **Health Plan for employees:** Employees have access to different services through their health plan. Human Recourses Offices assists in this process.

VI. Activities 2020 - 2022

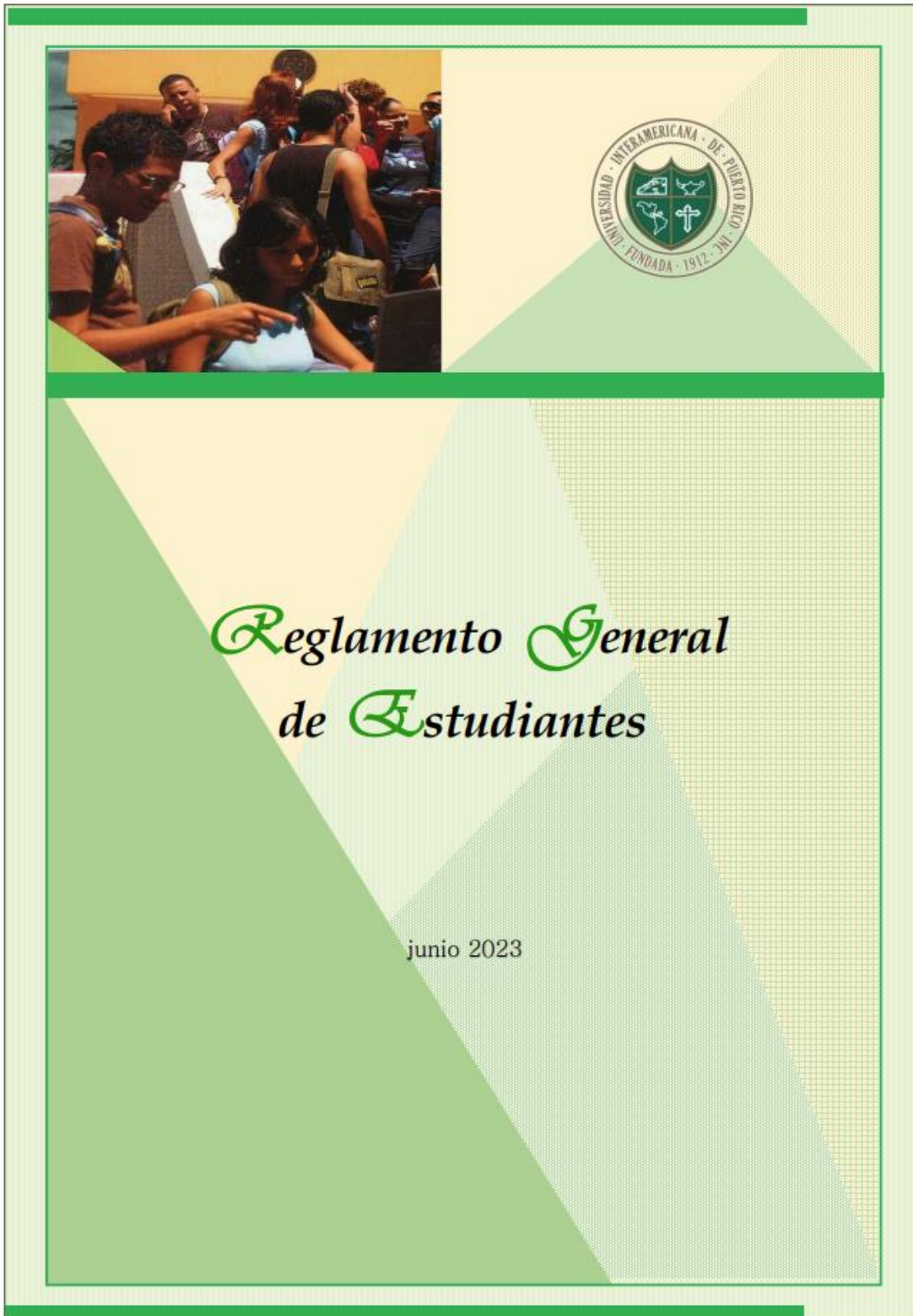
Date	Activity	Organizer	Population
October 22, 2022	Crisis Management	Dean of Students office	Administration and Faculty
November 19, 2022	Volunteer work with the Coordinadora Paz para las Mujeres (Puerto Rican Coalition against Domestic Violence and Sexual Assault) at the Peace Festival.	National Association of Law Students Student Body of the Bar Association	Students
November 21, 2022	Workshop with Casa Protegida Julia de Burgos	Women Law Students Organization	Students - Community Service
April 4, 2024	Conference: The scope of prevention of gender-based violence through legislation	Law Review Students	University Community
April 17, 2023	Suicide Prevention workshop	Student Veterans of America – Inter Derecho Puerto Rico	Students - Community Service
April 21, 2023	Mental Health Workshop Mindfulness	Chaplain Office	University Community
April 22, 2024	Recycling event for the commemoration of the Planet Earth Day	Environmental Law Student Organization	Students
March 24, 2024	Vaccination clinic: Hepatitis A & B	Human Resources	Administration and Faculty
April 4, 2024	Conservatory: The scope of the prevention of gender violence through legislation	Juridical Journal	University Community

VII. **Disciplinary Measures, Academic years 2022 – 2024**

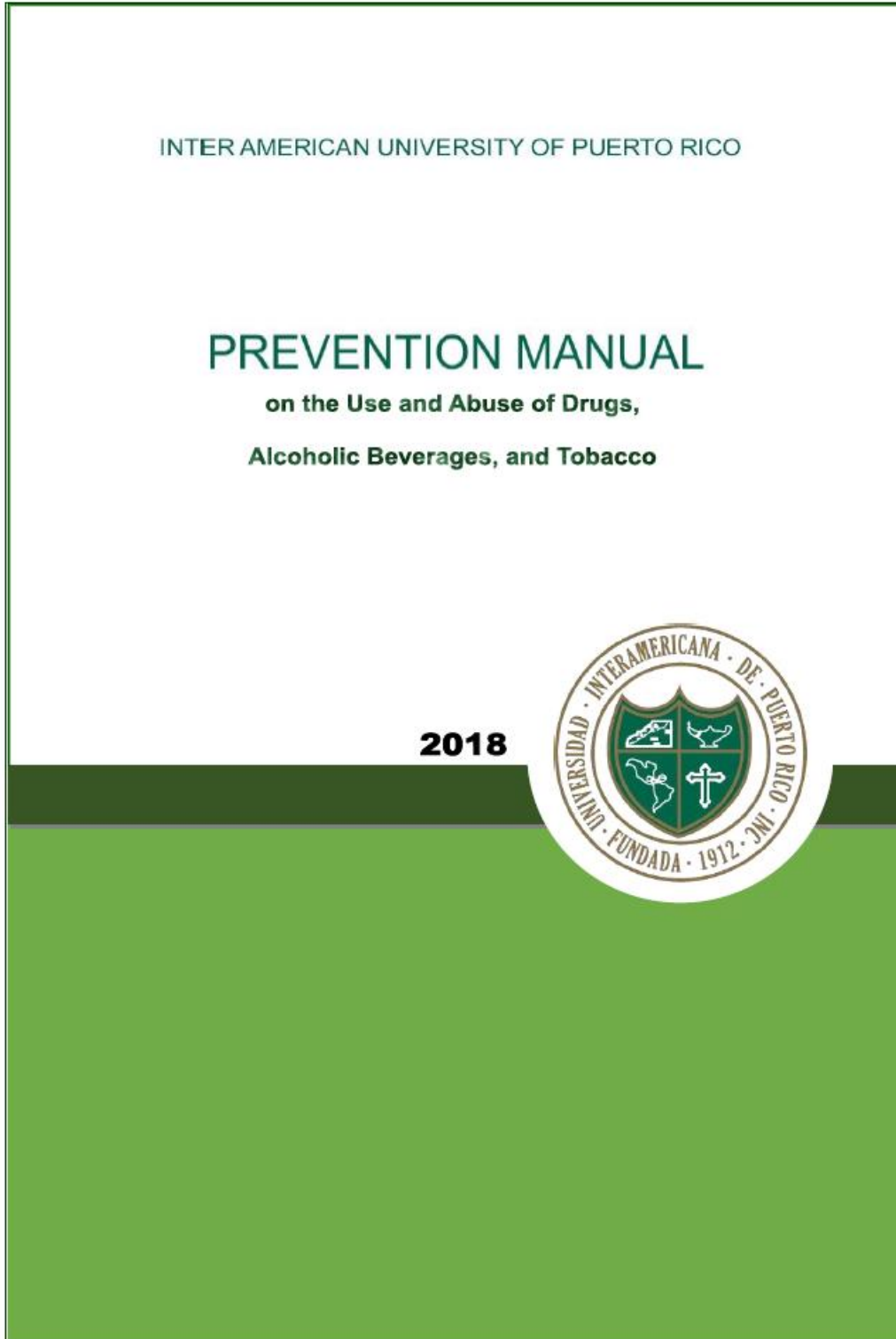
Sanctions:	Number of Cases 2022-2023	Number of Cases 2023-2024
Use of Alcohol	0	0
Use of Illicitly Drugs	0	0

Appendix

I. General-Student-Regulations-August 2022



II. Prevention-Manual-on-the-Use-an-Abuse-of-Drugs-Alcoholic-Beverages-and-Tabacco-September-2018



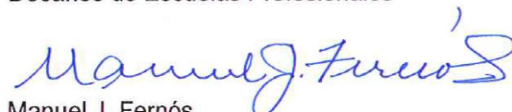
I. Rules to regulate smoking at the Inter American University of Puerto Rico
Regulatory Document: G-0618-045



Universidad Interamericana de Puerto Rico
Oficina del Presidente

12 de junio de 2018

Vicepresidentes, Rectores y
Decanos de Escuelas Profesionales


Manuel J. Fernós
Presidente

DOCUMENTO NORMATIVO: G-0618-045
NORMAS PARA LIMITAR EL FUMAR EN LA UNIVERSIDAD INTERAMERICANA DE PUERTO RICO

Saludos cordiales. Acompaño el documento normativo de referencia que deroga el G-0403-007R. Les exhorto a divulgarlo en las áreas correspondientes de sus respectivas unidades.

Cuento con su acostumbrada colaboración para la implantación de este documento.

anejo

III. Alcance

Este documento tendrá vigencia en todas las unidades administrativas y docentes del Sistema Universitario.

IV. Definiciones

Para los fines de este documento, los siguientes términos tendrán el significado que a continuación se expresa:

- 4.1 Áreas al aire libre – Aquellas áreas de las diferentes unidades institucionales que no estén contenidas dentro de una estructura cerrada, tales como los estacionamientos, balcones, pasillos al aire libre y patios que rodean y/o dan acceso a los edificios.
- 4.2 Áreas comunes – Instalaciones a las que acude el público, que incluyen, sin limitarse a, los salones de clases, laboratorios, anfiteatros, teatro, canchas, capillas, bibliotecas, oficinas, salas de reunión, almacenes, archivos, cafeterías, merenderos, ascensores, vehículos oficiales, librerías, vestíbulos, enfermerías, salas de espera, centros de niños, y demás lugares análogos donde acude el público.
- 4.3 Escenario de trabajo – Cualquier sitio bien sea interior, exterior o subterráneo y los pertenecientes a los mismos, incluyendo cualesquiera áreas comunes u otras estructuras donde temporera o permanentemente se lleve a cabo cualquier oficio, servicio o negocio, o donde se lleve a efecto cualquier proceso u operación directa o indirectamente relacionado con cualquier oficio, servicio o negocio.
- 4.4 Fumar – Actividad de inhalar y exhalar el humo del tabaco o de otras sustancias que se hacen arder en cigarros, cigarrillos, pipas y poseer o transportar cigarros, cigarrillos y pipas o artículos para fumar mientras estuvieren encendidos y también incluye el uso del llamado cigarrillo electrónico. Para efectos de este documento, cigarrillo electrónico se define como cualquier producto diseñado para brindar dosis de nicotina en combinación con otras sustancias al usuario de forma de vapor, según ha sido establecido por la Agencia Federal de Drogas y Alimentos (*Food and Drug Administration*) de los Estados Unidos.
- 4.5 Humo de tabaco ambiental – Humo emanado desde el cigarrillo, la pipa, el cigarro, o cigarrillo electrónico, más el que sale de la boca del fumador. La exposición al mismo se conoce como fumar involuntario o fumar pasivamente.
- 4.6 Residencia – Cualquier estructura física o propiedad, designada para el alojamiento de personas y propiedad de la Universidad.

V. Venta, distribución y promoción de tabaco dentro de los predios de la Universidad

Se prohíbe la venta y distribución de tabaco y la promoción de su uso en las estructuras y predios de la Universidad.

VI. Áreas de no fumar

Se prohíbe fumar en todas las áreas de reunión, escenarios de trabajo y residencias, según definidos en el Artículo IV- 4.2, 4.3 y 4.6 de este documento.

VII. Áreas de fumar

Se permite fumar:

7.1 En las áreas al aire libre, según definidos en el Artículo IV - 4.1 de este documento.

7.2 En áreas específicamente designadas para ello.

VIII. Identificación de áreas

Las diversas áreas donde se permite fumar o no fumar estarán debidamente identificadas como tales con algún tipo de rótulo o señal que comunique tal mensaje. La falta de identificación no es una autorización para fumar en un área, si el lugar cae dentro de la definición del Artículo IV como área de reunión, 4.2, escenario de trabajo, 4.3 y residencias 4.6.

IX. Responsabilidades

Los ejecutivos principales y supervisores tomarán las medidas pertinentes para velar por el fiel cumplimiento de este documento.

X. Medidas Disciplinarias

Sanciones

Toda persona que viole las disposiciones de este documento estará sujeto a las siguientes sanciones:

10.1 Personal Docente y No Docente

10.1.1 Orientación por el supervisor inmediato.

10.1.2 Amonestación escrita por el supervisor inmediato.

10.1.3 Suspensión de empleo y sueldo por un período no menor de un día y no mayor de cinco días laborables por el ejecutivo principal de la unidad, por los vicepresidentes en su área de responsabilidad en el caso de la Oficina Central y por el Presidente en el caso de los ejecutivos principales y vicepresidentes.

10.1.4 Despido o suspensión de empleo y sueldo por la violación reiterada a las normas que permiten el buen y normal funcionamiento de la Institución, conforme al debido procedimiento establecido en los Manuales de Facultad y el Manual de Personal No Docente.

10.2 Estudiantes

En casos de violación a estas normas por parte de estudiantes:

- 10.2.1 Orientación por el Decano de Estudiantes en la unidad respectiva.
- 10.2.2 Amonestación escrita por el Decano de Estudiantes.
- 10.2.3 Se aplicarán los procedimientos y sanciones que señala el Capítulo V del Reglamento General de Estudiantes: comportamiento sancionable y justo procedimiento.

XI. Separabilidad

Si cualquier parte o sección de estas normas es declarada nula por una autoridad competente, tal decisión no afectará las restantes.

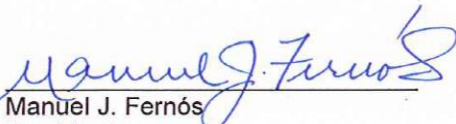
XII. Derogación y enmiendas

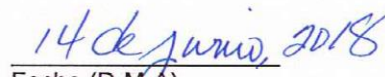
Estas normas derogan el documento normativo G-0403-007R, y cualesquiera otras directrices que estén en conflicto con lo aquí dispuesto. Este documento puede ser enmendado o derogado por el Presidente de la Universidad.

XIII. Vigencia

Estas normas tendrán vigencia inmediata a partir de la aprobación y firma del Presidente.

XIV. Aprobación


Manuel J. Fernós
Presidente


Fecha (D-M-A)

Campus Safety and Security Survey
Completion Certificate

The Campus Safety and Security data for
Inter American University of Puerto Rico-
School of Law

(242723)

were completed and locked on **September 26, 2023.**

Thank you for your participation in the data collection.

This certificate was prepared on **September 26, 2023**

Security Report 2023

**INFORME MENSUAL DE SEGURIDAD
CLERY ACT
INCIDENTES REPORTADOS CATEGORIAS
FECHA SEPTIEMBRE 2023**

OFENSAS CRIMINALES

Asesinato/Homicidio No Negligente	0
Homicidio Negligente	0
Ofensa Sexual	0
Robo	0
Agresión Agravada	0
Escalamiento	0
Hurto de Vehículo	0
Fuego Intencional	0
Arrestos por Armas	0
Referidos disciplinarios por armas	0
Arrestos por violaciones al uso o abuso de drogas	0
Referidos disciplinarios por uso de drogas	0
Arrestos por violaciones al uso de alcohol	0
Referidos disciplinarios por uso del Alcohol	0

DELITOS CUARTEL HATO REY

Asesinato	0
Violación	0
Trata Humana	0
Robo	2
Agresión	3
Escalamiento	9
Apropiaciones	45
Illegales	0
Vehículos Hurtado	33
Otros Delitos	0
Carjacking	0
Delitos Infundados	0
Ley 54 Agresión	0

CRIMEN DE ODIO

RAZA	0
GENERO	0
RELIGIÓN	0
ORIENTACIÓN SEXUAL	0
ESTATUS SOCIAL	0
ORIGEN	0
IMPEDIMENTO	0

INCIDENCIA DE DELITOS VAWA

(Violence Against Woman Act)

Acecho	0
Agresión Sexual	0
Orden de Protección	0
Violencia Doméstica	0
Violencia en Citas	0



QUÉ HACER EN CASO DE TIRADOR ACTIVO

Desalojo

- ◆ Deje sus pertenencias.
- ◆ Ayude a otros a escapar, pero si es posible.
- ◆ Desaloje independientemente si los demás no lo hacen.
- ◆ Evite que otras personas entren al área de trabajo.
- ◆ No intente mover a los heridos.
- ◆ Mantenga sus manos visibles.
- ◆ Llame al 911 cuando sea seguro
- ◆ Siga las instrucciones de la policía.

Ocultarse

- ◆ Procure ocultarse de la vista del tirador activo.
- ◆ Agáchese si escucha disparos y arrástrese a un lugar seguro.
- ◆ De tener oportunidad y ver opciones seguras proceda a desalojar.

Si el tirador está cerca:

- ◆ Cierre la puerta.
- ◆ Ocúltese detrás de algún mueble armario, escritorio.
- ◆ Ponga a vibrar su teléfono celular, para evitar sonidos que pueda localizarle.
- ◆ Mantenga la calma.

Proporcione al operador del sistema 911 o el Agente del Orden Público lo siguiente:

- ◆ Ubicación del tirador.
- ◆ Cantidad de tiradores.
- ◆ Descripción física de los tiradores y color de ropa.
- ◆ Armas utilizadas y la cantidad de estas.



EN CASO DE FUEGO

Notas importantes en caso de incendios:

- Mantener la calma, el orden y control.
- Alertar a los que están cerca de usted.
- Seguir instrucciones del personal que está coordinando el desalojo del lugar.
- No retroceder a buscar nada.
- Si están atrapados por el humo, bajarse y gatear lo más alejado posible de la zona de peligro. Colocar un paño mojado en la boca y nariz para respirar mejor.
- Utilizar extintores y mangas contra incendio.
- Si es posible, desconectar la electricidad.

Utilice el Extintor :

- Localizarse a una distancia de 6 a 8 pies del fuego.
- Mantenga el extintor en posición vertical.
- Retire el pasador que rompe el sello de seguridad.
- Apriete los dos mangos a la vez, apuntando a la base del fuego.
- Haga un movimiento en forma de abanico (lado a lado) hasta que extinga el fuego.
- De no extinguirse retirarse lo mas alejado posible del fuego.

TARJETA DE IDENTIFICACIÓN



Para mantener un ambiente seguro en nuestra Facultad de Derecho es imprescindible obtener y portar la tarjeta de identificación para tener acceso a las entradas, salidas y áreas restringidas por magnetos. Esto aplica al Personal Administrativo, Facultad y Estudiantes. No está permitido entregar la tarjeta de identificación a terceros para que tengan acceso a la institución.

REGLAMENTO ACCESO, TRÁNSITO Y ESTACIONAMIENTO VEHÍCULOS F-1006-011R

ACCESO

5.1 Los portones y vías de acceso a los terrenos estarán controlados por los Guardias Universitarios y actuarán conforme a este reglamento.

5.2.6 Se permitirá la entrada de perros guías (**ADA Requirements**) en los vehículos de las personas que lo necesiten, pero no se autorizará la entrada de mascotas u otros animales.

6.1 Todo estudiante y empleado se les requiere tener un permiso para poder estacionar un vehículo en los terrenos de la universidad.

6.5 El permiso de acceso es un privilegio que no garantiza un estacionamiento y no implica responsabilidad por parte de la universidad o la protección del vehículo o de la propiedad dejada en el mismo.

REGLAS DE TRANSITO

7.8 No se permite el estacionamiento de ningún vehículo fuera del periodo establecido de estudio o trabajo a menos que exista una autorización por parte del Decano de Administración o Supervisor de Seguridad.

7.9 No se permite acceder transitar o estacionar en los terrenos de la universidad ningún vehículo que produzca ruidos excesivos.

7.13 El personal de la seguridad está autorizado por la unidad para operar un sistema de vigilancia electrónica, con el propósito de prevenir actos delictivos en áreas del estacionamiento.

* Todo vehículo debe estacionarse en reversa para fácil acceso a la salida en caso de emergencia.



MANUAL DE PREVENCIÓN SOBRE EL USO Y ABUSO DE DROGAS, BEBIDAS ALCOHÓLICAS Y TABACO

La Universidad Interamericana de Puerto Rico (UIPR) es una institución comprometida con el desarrollo de profesionales íntegros, éticos y capacitados para contribuir al bienestar social. La UIPR como institución, aspira a proveerle a la comunidad universitaria y a la sociedad en general la oportunidad de compartir un entorno de aprendizaje sano y saludable teniendo consciencia de que el uso de alcohol, tabaco y otras drogas es uno de los problemas principales y

más alarmantes en nuestra isla y a nivel mundial. La UIPR está comprometida con desarrollar e implementar estrategias y actividades dirigidas a la prevención del uso de alcohol, tabaco y otras drogas con el propósito de que nuestra comunidad universitaria logre su pleno desarrollo en un clima de sosiego y respeto. Como parte de estos esfuerzos, la Universidad Interamericana de Puerto Rico declara como política institucional la lucha contra este problema social que nos

aqueja a todos. Ante esto, la institución desarrolló este Manual de Prevención que sirve como guía a la comunidad universitaria. En esta se incluyen las políticas institucionales sobre el uso de alcohol, tabaco y otras drogas.



ARMAS DE FUEGO

Para lograr un clima institucional propicio queda prohibida la posesión de armas dentro de los predios del Recinto o durante cualquier actividad patrocinada por la Universidad Interamericana de Puerto Rico. Los únicos exentos son los agentes encargados del orden y seguridad pública debidamente

autorizados por el Gobierno de Puerto Rico o el Gobierno Federal. Cualquier persona que tenga licencia de portación de armas o de tiro al blanco, no está autorizada a entrar con armas al Recinto.

