

A law school shall publicly disclose on its website, in a readable and comprehensive manner, the following information on a current basis:

## **Refund policies**

### **Métodos de desembolsos de ayudas económicas**

- Depósito directo ([Ver formulario en PDF](#))
- Cheque que debe ser recogido en la ventanilla de la Oficina de Recaudaciones. De no recoger el cheque en dos días se envía mediante correo regular a dirección que esté registrada en el sistema de la Universidad.

### **Ajustes y reembolsos**

#### **Baja Parcial- Por semestre**

- 100% del costo de los créditos y cuotas que deje antes de comenzar las clases.
- 75% del costo de los créditos y cuotas que deje durante el primer a tercer día de clases.
- 50% del costo de los créditos y cuotas que deje durante el cuarto y quinto día de clases.

*No habrá reembolso después del quinto día de clases.*

#### **Baja parcial- Por sesión de verano**

- 100% del costo de los créditos y cuotas que deje antes de comenzar las clases.
- 75% del costo de los créditos que deje durante el primer y segundo día de clases.
- 50% del costo que deje durante el tercer y cuarto día de clases.

*No habrá reembolso después del cuarto día de clases.*

Estos ajustes serán aplicables a los estudiantes que paguen el costo total de su matrícula en efectivo.

**Los estudiantes que paguen con ayudas económicas serán responsables de la diferencia que resulte entre el reembolso al fondo y el costo de su matrícula. De resultar en un sobrante, este será devuelto al estudiante.**

## **Curricular offerings**

<http://www.derecho.inter.edu/futuros-estudiantes/programas/>

Juris Doctor <http://www.derecho.inter.edu/department/juris-doctor/>

## **Academic calendar**

<http://www.derecho.inter.edu/servicios/registraduria/>

[Programa de Clases Enero-Mayo 2023](#)

[Calendario Académico 2023: Sesión Intensiva | Enero-Mayo](#)

[Programa de Clases LLM Notarial Enero-Mayo 2023](#)

[Programa de Clases LLM Litigación Enero-Mayo 2023](#)

## **Academic requirements/ Academic Progress**

Los requisitos para alcanzar progreso académico satisfactorio se dividen en dos componentes: cuantitativo (ritmo de aprobación de créditos) y cualitativo (requisitos de índice académico).

Todo estudiante deberá aprobar el 50% de los créditos en los cursos en que se haya matriculado

(créditos intentados) en el primer año de estudios y, a partir del primer año, en el 55% de los créditos intentados por año hasta completar el grado. La normativa sobre requisitos de índice académico varía conforme el año de estudios y existe una normativa de transición de acuerdo al año en que el estudiante fuera admitido o readmitido:

<i>Estudiantes diurnos (3 años)</i>	<i>Estudiantes Nocturnos (4 años)</i>
<i>1er año 2.25 2do año 2.50 3er año 2.75</i>	<i>1er año 2.25 2do año 2.50 3er año 2.50 4to año 2.75</i>
<i>Cada estudiante debe observar este progreso académico, so pena de (1) probatoria académica (primera ocasión) o, (2) suspensión académica) segunda ocasión).</i>	

### **Normativa de transición**

<i>Clases diurnas</i>	<i>1er año</i>	<i>2do año</i>	<i>Graduación</i>	
<i>Clase 2018 (grad. mayo 2021)</i>	<i>2.00</i>	<i>2.00</i>	<i>2.50</i>	
<i>Clase 2019 (grad. mayo 2022)</i>	<i>2.00*</i>	<i>2.50</i>	<i>2.75</i>	
<i>Clase 2020 (grad. mayo 2023)</i>	<i>2.25</i>	<i>2.50</i>	<i>2.75</i>	
<b><i>Pase de aprobación</i></b>	<i>50%</i>	<i>55%</i>	<i>55%</i>	
<i>* Cualquier estudiante de esta clase que termine el semestre que culmina en diciembre 2020 con un promedio menor de 2.50 se le designará en alto riesgo y será referido a apoyo académico; tenderán hasta mayo 2021 para aumentar su promedio, hasta al menos 2.50.</i>				
<i>Clases nocturnas</i>	<i>1er año</i>	<i>2do año</i>	<i>3er año</i>	<i>Graduación</i>
<i>Clase 2017 (grad. mayo 2021)</i>	<i>2.00</i>	<i>2.00</i>	<i>2.00</i>	<i>2.50</i>
<i>Clase 2018 (grad. mayo 2021)</i>	<i>2.00</i>	<i>2.00</i>	<i>2.00</i>	<i>2.50</i>
<i>Clase 2019 (grad. mayo 2022)</i>	<i>2.00*</i>	<i>2.50</i>	<i>2.50</i>	<i>2.75</i>
<i>Clase 2020 (grad. mayo 2023)</i>	<i>2.25</i>	<i>2.50</i>	<i>2.50</i>	<i>2.75</i>
<b><i>Pase de aprobación</i></b>	<i>50%</i>	<i>55%</i>	<i>55%</i>	<i>55%</i>
<i>*Cualquier estudiante de esta clase que termine el semestre que culmina en diciembre 2020 con un promedio menor de 2.50 se le designará en alto riesgo y será referido a apoyo académico; tenderán hasta mayo 2021 para aumentar su promedio, hasta al menos 2.50.</i>				

Todos los cursos tanto requisitos como electivos deben aprobarse con una calificación mínima de C.

### **Tiempo para completar el grado**

Todo estudiante admitido al programa deberá completar los requisitos del grado en un término de siete años (84 meses), a partir de la fecha en que comience a tomar su primer curso en esta u otra escuela de la cual estén aceptando créditos transferidos. De no terminar en el período de 7 años

(84 meses), todos los créditos que hubiese acumulado caducarán. Es decir, no podrán ser considerados para completar el grado, luego de una readmisión.

## **Policies regarding the transfer of credit earned at another institution of higher education.**

### ***Transfers***

Transfer candidates that come from a law school accredited by the Section for Legal Education and Admission to the Bar of the American Bar Association (ABA), or from a non-accredited ABA law school for which the pertinent State has authorized taking the bar exam in its jurisdiction, and/or a law school affiliated with the American Association of Law Schools (AALS) must meet the following requirements:

1. Submit an application no later than May if applying to begin in August, no later than November if planning to begin in January. The application must be accompanied by a non-refundable check or money order for \$63.00 payable to Inter American University of Puerto Rico.
2. Maintained academic average of 3.00, or equivalent, from the transferring law school and submit an official University transcript.
3. If the applicant is under age 21 must provide a medical immunization certificate.
4. Provide an official transcript copy from all universities or institutions the candidate did his/her undergraduate or graduate studies.
5. Present the Credential Assembly Services (CAS) report.
6. Present the Graduate Studies Admission Test (known under its Spanish acronym EXADEP) results if the candidate studies in a law school in Puerto Rico.
7. Complete a Disciplinary Report which details the candidate's disciplinary record in the transferring law school.

Candidates from law schools in the United States that have not taken the EXADEP must demonstrate fluency in Spanish in an interview with the Admissions Committee and with the presentation of a sworn statement certifying fluency. This procedure is only applicable to transfers candidates to the Juris Doctor program in Spanish.

Transfer candidates that have been suspended from the transferring institution due to academic reasons please refer to the section on Previously Disqualified Candidates from a law school.

Applications for admission by transfer law schools outside the United States and Puerto Rico will be individually considered by the Dean of the School of Law.

The Dean of the School of Law will determine the amount of transfer credits that will be accredited in accordance to institutional policies and the accrediting agencies applicable governing rules on the matter, with the previous recommendation from the Academic Affairs Dean.

Only those approved courses in which the transfer candidate has no less than a "C" grade, or equivalent, and meets institutional credit/hours ratio will be considered for accrediting purpose.

In all cases, in order to facilitate student integration, they will be referred to the Academic Support Program, and must complete no less than four semesters (two thirds of the degree) in Inter American University of Puerto Rico

School of Law in order to be eligible for the Juris Doctor degree. The transfer student must also complete the degree requirements within the maximum time allowed as set in the catalogue.

### ***Transfer without Credit Convalidation***

Students from other law schools that have discontinued their legal studies, and do not have at least a 3.00 grade point average, may apply for admission. Students admitted under this criteria will not have any previous credits accredited, and will be referred to the Academic Support Program. These candidates must meet the following requirements:

1. They must meet all the requirements and criteria of a student applying for new admission in accordance to the catalogue.
2. They must submit a transcript from the Law School where they began to study.
3. They must not have been suspended for academic deficiency.
4. The applicant under 21 years of age must submit their immunization certificate.
5. Students admitted under these criteria must also provide a Disciplinary Certification in which their disciplinary history in the previous law school is reported.
6. The candidate must also submit a letter addressed to the Admissions Committee giving a full report of why they discontinued their legal studies at the previous institution, and sign an agreement to the terms and conditions of their admission to Inter American School of Law. The Admissions Committee will make their recommendations to the Dean.

#### ***Transfer of Students Previously Disqualified for Academic Reasons***

Any applicant that has previously been disqualified for academic reasons in another law school for more than a year, must meet the requirements and criteria of a new student as set forth in this catalogue. Also,

1. If the applicant has been suspended for two years or more, he or she must submit an application of transfer and a letter to the Admissions Committee.
2. If the time after suspension has been more than a year but less than two years, the applicant must submit the application, a letter to the Admissions Committee and a letter from the Dean of the previous law school explaining that the student has the capacity to pursue legal studies.

Besides the abovementioned requirements, the applicant must also:

1. Send an official transcript from the disqualifying law school;
2. Address a letter to the Admissions Committee explaining the reasons why their admissions application should be granted and the experience or further education that the applicant has had since been disqualified from the law school.
3. Participate in an interview with the Admissions Committee, which will then recommend to the Dean whether the applicant be admitted or not, taking in consideration the proven qualifications of the applicant and the overcoming of any special circumstance that provoked the previous suspension.
4. Submit a disciplinary good standing report from the previous law school.

Only those approved courses in which the transfer candidate has no less than a "C" grade, or equivalent, and meets institutional credit/hours ratio will be considered for accrediting purposes.

Admitted students under these criteria will be referred to the Academic Support Program, and must complete no less than four semesters (two thirds of the degree) in Inter American University of Puerto Rico School of Law in order to be eligible for the Juris Doctor degree.

#### ***Special Admissions***

Lawyers and students from other law schools interested in taking a course at the School of Law must meet the following requirements:

1. Be authorized by the Dean of another law school where the person studies to take courses at our institution, or possess a Juris Doctor degree.
2. Submit an application for admission along with the \$63.00 non-refundable admissions fee.
3. Juris Doctor degree certification.
4. Admission will be valid for one semester. Those interested in studying more than one semester must express their intention in writing.
5. The applicant under 21 years of age must submit their immunization certificate.

#### ***Admission of International Student***

Besides substantially complying with all admission requirements the student must:

1. Send official transcript of the university of origin must include courses, grades and grading scale, and a credit assessment prepared by a recognized agency to certify the equivalence in grade and credits in our system (course by course evaluation).
2. Description and content of courses.
3. If the student is not a United States citizen and does not have a resident permit, or a study visa, the student must request a student visa F-1, as determined by the Immigration Department of the United States of America.

#### ***Admission of Lawyers Graduated from non-ABA Approved Law Schools in the United States***

Lawyers graduated from non-ABA approved law schools in the United States, but that have a valid license or permit from an accrediting state agency that allows them to take the bar exam in their jurisdiction may request admission under the following circumstances:

1. Submit an application to the School of Law's Admission Office no later than May if applying to begin in August, no later than November if planning to begin in January, along with the \$63.00 non-refundable admissions fee.
2. Provide an official transcript copy from the graduating law school, which must detail the courses, grades and grading scale.
3. If the grading scale is different to the one used in our institution a certified evaluation of the credits and grade point average, prepared by a reputed credit evaluation agency must be provided.
4. Provide an official catalogue from the applicant's law school which contains a description and content of the courses.
5. A Negative certificate of Criminal Record
6. If the applicant under 21 years of age must submit their immunization certificate.

A committee designated by the Academic Dean will determine the quantity of credits that may be accredited in accordance to institutional policies and applicable accrediting agency regulations. Only those approved courses in which the candidate has no less than a "C" grade, or equivalent, and meets institutional credit/hours ratio will be considered for accrediting.

Admitted students under these criteria must complete no less than two thirds of the degree or 62 credits in Inter American University of Puerto Rico School of Law in order to be eligible for the Juris Doctor degree.

#### ***Admission of Lawyers with Degrees from other Countries***

Lawyers graduated from foreign law schools not approved by the ABA, but that have a valid license or permit from an accrediting state agency that allows them to take the bar exam or practice law in their jurisdiction may request admission under the following requisites:

1. . Submit an application to the School of Law's Admission Office no later than May if applying to begin in August, no later than November if planning to begin in January, along with the \$63.00 nonrefundable admissions fee.
2. Provide an official transcript copy from the graduating university, which must detail the courses, grades and grading scale.
3. If the grading scale is different to the one used in our institution a certified evaluation of the credits and grade point average, prepared by a reputed credit evaluation agency must be provided.
4. Provide an official catalogue from the applicant's university which contains a description and content of the courses.
5. A Negative certificate of Criminal Record
6. If the applicant under 21 years of age must submit their immunization certificate
7. If the applicant is not a United States citizen and does not have a resident permit, or a study visa, the student must request a student visa F-1, as determined by the Immigration Department of the United States of America., which must include:
  - a. A sworn statement of applicant economic conditions;
  - b. A letter from a bank or financial institution, which certifies the economic conditions of the applicant or sponsor.

A committee designated by the Academic Dean will determine the quantity of credits that may be accredited in accordance to institutional policies and applicable accrediting agency regulations. Only those approved courses in which the candidate has no less than a "C" grade, or equivalent, and meets institutional credit/hours ratio will be considered for accrediting purposes.

Admitted students under this criteria must complete no less than two thirds of the degree or 62 credits in Inter American School of Law in order to be eligible for the Juris Doctor degree.

### ***Student Exchange Program***

Anyone interested in participating in student exchange programs should:

1. Obtain authorization from the university of origin.
2. File an application and meet the requirements for special admissions.
3. Comply with the requisite number three of Admission International Students section for a J-1 visa, as established by the Immigration Department of the United States and the Department of State of Puerto Rico if necessary.
4. The student exchange programs will be conditioned on prior agreements between Inter American University of Puerto Rico with the university of origin of the applicant.

### ***Studying at other Law Schools***

For students authorized by the Dean to study at any university accredited by the American Bar Association (ABA) or the American Association of Law Schools (AALS), the courses in which the obtained grade was "C" or higher (or its equivalent) will be accredited in a "pass/fail" scale.