**Biennial Report – “Alcohol, Tabaco and other Drugs” (ATOD) Prevention Program
 Inter-American University of Puerto Rico**

**School of Law
January, 2015 – December, 2016**

**Introduction**

This report reviews the actions taken at the School of Law of the Inter-American University of Puerto Rico to comply with the Education Department General Administrative Regulations (EDGAR) Part 86 during the time period from January, 2015 to December, 2016 Specific attention was given to the recommendations presented in the previous report of 2013 – 2014. This biennial report contains the following:

* Brief description of the elements of the ATOD prevention program (ATOD-PP);
* ATOD-PP goals and assessment of goal achievement; and,
* Recommendations for improvement of the ATOD-PP.

**ATOD-PP at the School of Law – IAU of PR**

The School of Law of the Inter American University of Puerto Rico is an urban campus in San Juan, Puerto Rico, dedicated to the training of future lawyers. Its administrative staff, full and part time, consists of approximately 80 persons and its full time faculty comprises 28 professors. Between January, 2015 and December, 2016, its student body fluctuated between 750 and 780 students. This chart provides a breakdown of the following demographic variables of the student population at the Law School for time frame of this biennial report: sex, section (Day and Night) and the average age (years) of the student population at the Law School throughout the time frame of this biennial report.

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| **Table 1. Demographic data of students distributed under the following variables: semester, total student body, sex, section and median age in years (average) of the student population during 2015-2016.**  |
| Semester | Student Body | Sex | Section | Age (Average) |
| Female | Male | Day | Night |
| Jan-May, 2015(2015-35) | 750 | 43258% | 31842% | 38852% | 36248% | 32 |
| Aug-Dic, 2015(2016-15) | 774 | 44257% | 33243% | 41453% |  36047% | 31 |
| Jan-May, 2016(2016-35) | 775 | 44257% | 33343% | 40953% | 36647% | 30 |
| Aug-Dic, 2016(2017-15) | 780 | 45558% | 32542% | 41453% | 36647% | 30 |
| Information provided by SWBYAUTO, report from Banner |

On May 11, 2011, the Dean of Law School, Doctor Luis Mariano Negrón Portillo, designated Dean of Academics, Dean of Students, Director of Human Resources and the Chaplain as a permanent committee with the mission of keeping the milieu of the campus within the spirit of the Education Department General Administrative Regulations (EDGAR) Part 86 (from now on, Alcohol, Tabaco and other Drugs – Prevention Committee or ATOD-PC). On March 21, 2013, Doctor Julio Fontanet Maldonado officially became the Dean of the Law School and has maintained the composition of the ATOD-PC as designated by his predecessor: the Chaplain, Doctor Luis Borri Díaz, as the coordinator, the Dean of Academics, Doctor Yanira Reyes Gil, the Dean of Students, Doctor Iris Camacho Melendez and the Director of Human Resources, Mrs. Milagros Amalbert. In July of 2015 the Dean, Doctor Julio Fontanet appointed the Professional Counselor, Doctor Jorge Rivera as coordinator of the committee to replace Dr. Luis Borri Díaz and left the same other members of previous years.

* Appendix A.

A1. Dean’s letter

This biennial report (2015 – 2016) is based on the ten recommendations of the previous report (2013 – 2014) grouped under the following headings:

* Renovation of membership and participation in the “Consorcio de Recursos Universitarios Sembrando Alianza de Alerta a las Drogas, el Alcohol y la Violencia” (CRUSADA);
* Notification for students, teaching and non-teaching staff about university’s drug, alcohol, tobacco policies and the policies concerning violence related issues within the campus;
* Incorporation of the Student Council as a collaborator in the mission of this committee.
* The committee recommends that the School of Law maintains its present participation in CRUSADA;
* The committee should consist of two meetings per semester so it can follow up its projects.
* Continue with the practice of the distribution of the institutional policies, including those of ATOD and violence issues for the new students as previously described. The distribution plan can be complemented by a mass e-mail system to remind all students and all staff (teaching and non-teaching) that all institutional policies are posted on the university’s web site http://documentos.inter.edu/docs/index.php?category=5[www.bpahealth.com](http://www.bpahealth.com) and by posting it on the web home page of School of Law a link to the ATOD.
* Continue the search for other ways to integrate in the curricula of the School of Law the issues on ATOD risk behavior and its effects on the practice of the legal profession.
* Arrange a conference for faculty and students on health and legal consequences of the legal or illegal drugs such as Adderall.
* Integrate ATOD information within the introductory seminar as required for all new students.
* Include in future biennial reports information on the institutional investment made on security equipment during the corresponding period.
* Search and implement ways to incorporate the First Aid Office as a collaborator in the mission of the ATOD-PC.
* To institutionalize the membership of a student in the ATOD-PC, as for the example, the President or Vice-president of the Student Counsel.
* Explore effective ways to encourage our law students to enroll in the different programs that the Law Clinic provides assisting victims of violence.

**ATOD-PP Goals and Assessment**

The ATOD-PC of the Inter American University School of Law was established in the summer of 2011 with the mission of keeping the milieu of the campus within the spirit of the Education Department General Administrative Regulations (EDGAR) Part 86. This committee continues with the three goals in the previous Biennial 2013 for the Biennial 2015-2016:

1. **Renovation of membership and participation in the “Consorcio de Recursos Universitarios Sembrando Alianza de Alerta a las Drogas, el Alcohol y la Violencia” (CRUSADA)**

Since its foundation in 1989, CRUSADA, a consortium of colleges and university campuses (public and private) of Puerto Rico, has been committed in sustaining a healthy social environment within the colleges and university campuses by promoting healthy lifestyles, free from alcohol and other drugs and violence. It has received the backing of the “Network Addressing Collegiate Alcohol and Other Drug Issues” of the Department of Education of the federal government. Within every biennial period and in collaboration with CORE Institute (the largest Alcohol, Tabaco and Other Drugs database about college student’s drinking and drug use in U.S.A.), CRUSADA coordinates a survey about risky behavior related to alcohol and other drugs among college students. However, each college campus is responsible for the administration of the survey.

Since the fall of 2011, the School of Law has been an official member of CRUSADA. Doctor Borri Díaz has consistently participated in CRUSADA’s monthly meetings and has collaborated in “Congreso de CRUSADA”, an annual event aimed to keep the top ranking higher education administrators and student service providers informed on the various issues concerning drugs and violence within and around college campuses. Also, this event is an opportunity for the ongoing formation of leadership among those students committed to CRUSADA’s mission. In August of 2015, the Licensed Professional Counselor, Doctor Jorge Rivera was appointed to replace Doctor Luis Borri as Institutional representative of CRUSADA, with the same collaborative functions and previous duties in the monthly meetings and the annual events.

On April 2013, our Law School participated for the first time in CRUSADA’s survey. Previous to its administration, a random stratified sample was selected from the compulsory courses: first, second, third and four year courses. On paper, the sample consisted of eleven courses with a total amount of 418 students (56.87% of the student population for that semester). Previous to its administration, the professors agreed to provide the last 10 minutes of their class period. Once concluded with the informed consent protocol, the administrator distributed the survey among those who decided to participate. Most participants consumed approximately 15 minutes to answer the survey. Some students verbalized that they did not participate or finish the survey due to the time constraint between classes.

Upon concluding its administration, a total amount of 182 surveys were mailed to the CORE Institute for tabulation and interpretation. CORE’s interpretation was finally received on December 12, 2013.

On April 2015, our Law School participated for the second time in CRUSADA’s survey with the same test conditions in the 2013 previous survey.

Upon concluding its administration, a total amount of 165 surveys were mailed to the CORE Institute for tabulation and interpretation. CORE’s interpretation was finally received on November 17, 2016.

Table 2. It presents similar information as Table 1 but in terms of the participants of the survey. Twenty two participants did not identify their sex and thirteen participants did not report a section. Under the variable “age”, the calculated average age in years of the participants was 30 (rounded).

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| **Table 2. Demographic data of participants distributed under the following variables: semester, total student body, sex, section and average age of the students**  |
|  |  | Sex\* | Section\*\* |  |
|  | Total | Female | Male | Day | Night | Age (Average) |
| **CRUSADA SURVEY 2016** | **165** | **80****48.4%** | **63****38.1%** | **85****51%** | **80** **48%** | **30** |
|   |  | \*\* 22 participants did not answer this item; hence percentage calculation based on 165 (13%) |

In Table 3, the variable “age” was organized in the following groups: 22-25, 26-30, 31-35, 36-40, 41-45, 46-50 and 50 plus. Twenty seven participants did not identify their age. Most participants were 25-26 years old or above and 47% of the participants were between 22 and 35 years old.

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| **Table 3. Age-Groups of participants** |
| Ages (years) | Frequency | Percent |
| 22-25 | 33 | 20% |
| 26-30 | 44 | 26% |
| 31-35 | 26 | 15.75% |
| 36-40 | 13 | 7.80% |
| 41-45 | 12 | 7.20% |
| 46-50 | 10 | 6.00% |
| 51+ | 2 | 1.2% |
| Missing | 27 | 16% |
| Total | 165 | 100.0% |

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| **Table 4. Items of most pertinence and their themes** |
| Items |  | Theme/Topic |
| 4,5,6, 7, 8, 9, 10 |  | Consumption |
| 15, 16 |  | Risk behavior |
| 17, 18, 19, 20 |  | Security and violence |
| 25, 34 |  | Help |
| 26, 27, 28, 29 |  | Reasons for consumption |
| 32, 33 |  | Suicide |

In the July 15 meetings, and December 5 of 2016, the ATOD-PC reviewed the results of the survey, including the executive summary as prepared by staff of the CORE Institute. On the first meeting, the new organized committee appointed Doctor Jorge Rivera as the new coordinator. : The second meeting was about the discussion of the CORE 2016 i

* Appendix B Attendance committee sheet for December 5, 2016.

**Assessment.** The School of Law has maintained its presence in CRUSADA which has entailed its timely membership payment and all other fees, as for example, CRUSADA’s annual conference. In April, 2013, the School of Law participated for the first time in CRUSADA’s survey. In April 2016, the School of Law participated for the second time in the annual 2015 and 2016. During the biennial of 2015-2016, the committee met on two occasions to discuss different issues concerning the survey.

* Appendix C CRUSADA documents

c-1 Agendas

c2 I was a letter of exemption for assisting to the 2016 congress. I received this letter for attending the 2015-2016 CRUSADA meetings.

C3 Letter of recognition for our Law Faculty

C4 congress program 2015

C5 congress program 2016

C6 . Material of the 2016 directory and concurrent sessions was given material given to the 287 participants.

C7 Letter of recognition 2016 for our active member Jorge Rivera

**Recommendations:**

* The committee recommends that the School of Law maintains its present participation in CRUSADA;
* The committee should consider two meetings per semester so it can follow up on its projects.
* The coordinator participate in the CRUSADA Congress every year and the monthly meetings as active member.
* Survey as many freshman and sophomore students for the next biennial.
1. **Follow up on the methods used to notify the students, the teaching and non-teaching staff about university’s drug, alcohol, tobacco policies and the policies concerning violence related issues within the campus. (Title IX)**

At the School of Law, the practice of the distribution of the institutional policies, including those of ATOD and violence issues, has been limited to new students and new teaching and non-teaching personnel. Originally this material was presented on a paper format. However, since August, 2006 the new students began receiving this information in a paperless format. This has been done in the following fashion. All new law students must participate in an in-house seminar as an introductory experience to the study of law. At the beginning of this seminar, all students receive a compact disk (CD) containing an electronic version of the School of Law catalogue, the Student Regulations, and all the institutional policies, including those related to ATOD and violence issues. Each student signs a document acknowledging the receipt of the CD. 4)

 From 2015 the policies and materials are given in the electronic format and the link <http://www.derecho.inter.edu/inter/node/80> (the university’s web page). The Dean of Students, Dra. Iris Camacho sends a letter to new admissions students.

Appendix D

* d1- Class entrance 2015-35
* d2- Class entrance 2016-15
* d3- Class entrance 2016-35
* d4- Class entrance 2017-15
* d5- Dean’s Letter for the new admissions students.

As a standard practice, the Dean of Students meets at the beginning of the fall and spring semesters with the representatives of the Student Council and of official student associations. Part of the agenda for this meeting includes the remainder of the institutional policies concerning ATOD and violence issue within the campus.

Only new employees receive the university’s drug, alcohol, tobacco policies and the policies concerning violence related issues within the campus. Originally this information was presented on a paper format, but since 2012, this changed to a CD format. The employee signs a receipt which is properly filed in the personnel record system at the office of Human Resources of the School of Law.

Additionally, all institutional policies are posted at the university’s web page ([*http://documentos.inter.edu/docs/*](http://documentos.inter.edu/docs/)*)* and thus available on a 24/7 basis.

The institutional ATOD and violence policies contain and describe the following:

* Standards of conduct that prohibit unlawful possession, use, or distribution of illicit drugs and alcohol on its property or as part of its activities;
* A description of the health risks associated with the use of illicit drugs and the abuse of alcohol;
* A description of applicable legal sanctions under local, state or federal law;
* A description of applicable counseling, treatment or rehabilitation or re-entry programs;
* A clear statement of the disciplinary sanctions the institution will impose on students and employees, and a description of those actions.
* Documents related to the Title IX.

One of the recommendations of the previous biennial report was as follows: *For the period of 2013 – 2014, include workshops or similar activities for students on ethical issues on ATOD risk behavior and the access to the practice of the legal profession.* As a way to implement this recommendation, on April 14, 2016, the committee organized a conference/workshop, titled *Impacto del uso de drogas y alcohol en la admisión y práctica de la abogacía* (Alcohol and Drug Consumption and its Consequences for Admission to the Bar and the Practice of Law). The Student Council sponsored this activity. And although targeted for students, it was open to teaching and non-teaching personal. The resources were: the Judge Ángel Candelario.

Appendix E

* E1-Documentation related to the activity *Impacto del uso de drogas y alcohol en la admisión y práctica de la abogacía* (Alcohol and Drug Consumption and its Consequences for Admission to the Bar and the Practice of Law.

The Dean of Academic Affairs Doctor Yanira Reyes Gil, has approached the professors of the courses of ethical legal practice in order to integrate issues on ATOD risk behavior and its effects on the practice of the legal profession.

Additionally, the preparatory course for the study of law integrates a discussion on the requirements for the bar exam. To comply with one of these requirements, the candidates for the bar exam must provide information on any previous problems with the use of alcohol and drugs. For this reason, the discussion comprises the analysis of the different patterns of behavior that impacts the moral character expected from those in the legal profession.

On November 1, 2016, Doctor Héctor Santos of the Central Caribbean University (UCC) gave a conference. He is an expert on the subject of use and abuse of drugs and amphetamine’s. The activity was possible by the collaboration with the Office of Professional Counseling and the Christians Law Students Association. (Oficina de Consejería Profesional y la Asociación Cristiana de Estudiantes en Derecho –ACED.

Appendix F

* F1Documentation related to the activity. Use and abuse of drugs and amphetamine’s by Dr. Héctor Santos

**Assessment.** Every new student of the entrance classes of January, 2015, August, 2015, January, 2016 and August, 2016 has received the information referred on the previous section.

The Office of Human Resources (OHR) organized various activities on the issues related to the different institutional policies, including ATOD policies. On October 21, 2016, in collaboration with the Title IX representative (Jorge Rivera) and the attorney at law Patricia Otón we gave a seminar about Title IX for the non -academic staff. The Title IX representative monthly agenda from 2015 to 2016.

Appendix G

* G1Documentation related to the Title IX activity.
* G2Agendas of the Representative of Title IX

**Recommendations:**

* Continue with the practice of the distribution of the institutional policies, including those of ATOD and violence issues to the new students as previously described. The distribution plan can be complemented by a mass e-mail system to remind all students and all staff (teaching and non-teaching) that all institutional policies are posted on the university’s web site http://documentos.inter.edu/docs/index.php?category=5[www.bpahealth.com](http://www.bpahealth.com) and by posting on the web home page of School of Law a link to the ATOD and violence policies.
* Continue to search for ways to integrate in the curricula of the School of Law the issues on ATOD risk behavior and its effects on the practice of the legal profession.
* Continue with the conference for faculty and students on health and legal consequences of the illegal use of legal drugs as adderall.
	+ Integrate ATOD information within the introductory seminar as required for all new students.
	+ Include in future biennial reports information on the institutional investment made on security equipment during the corresponding period.
	+ Create an informative material in the web page.
	+ Continue with the promotion to the academic- nonacademic, student’s about the Title IX. <http://www.derecho.inter.edu/inter/node/80> (Electronic link for material about the policy).
1. **Search and implement ways to incorporate the Student Council as a collaborator in the mission of ATOD-PC.**

On the previous biennial report, the Committee made two recommendations under this heading: first, “search and implement ways to incorporate the various students’ associations as collaborators in the mission of the ATOD-PC” and second, “design learning experiences for our law students within the context of the institutions that provide shelter to victims of violence”.

 The Student Counsel collaborated in the promotion of the conference/workshop: *Impacto del uso de drogas y alcohol en la admisión y práctica de la abogacía* (Alcohol and Drug Consumption and its Consequences for the Admition to the Bar and the Practice of Law),On April 10, 2016*.*

The *Instituto de Estudios sobre Mujeres, Género y Derecho (Inter-Mujeres),* (Institute for the Study of Women, Gender and Law) and the *Organización de Mujeres Esudiantes de Derecho* (Organization of Female Law Students) encouraged people, particularly young people, to take a public stand denouncing gender violence.

This organization organized the following activities in collaboration with other offices.

* Campaign for the importance of Health Law
* OMED (Organización de Mujeres Estudiantes de Derecho) and ANED (National Association of Law Students), First Aid Office, coordinated a campaign of breast cancer offered by the Susan G. Komen Association on (Oct 5, 2015).
* Presentation of the Prevention Handbook on Couple Violence (OMED, Institute for the Study of Women, Gender and Law, )- October 14, 2016

Appendix H

* H1 Handbook of Domestic Violence
* Conference of Human Trafficking (Oct 23, 2015)
* Voces de la profesión legal en Puerto Rico, Activity about stereotypes in the legal practice (Nov 5, 2015)
* Cine Foro: Película “Enough” como preámbulo al Día Internacional de NO Más Violencia Contra las Mujeres (November 19, 2015)

ALEP (Law Students Association for the rights of LGBT)

* Conferencia “Palabras Que Marcan; Acoso, Amenazas Por Internet”

(October 28, 2016)

* Tertulia de Género “Y un Café” (November 16, 2016)

**Assessment.** Students have participated in different activities that are consistent with the mission of the ATOD-PC. One of these activities integrated the participation of law professors and our students.

**Recommendations:**

* To institutionalize the membership of a student in the ADO-PC, as for the example, the President or Vice-president of the Student Counsel.
* Explore effective ways to encourage our law students to enroll in the different programs through which the Law Clinic provides assistance to victims of violence.
* Encourage the student council to collaborate and participate in all the activities from the Dean of Students office, professional counseling, first aid and Title IX representative.
1. **Search and implement ways to incorporate the First Aid as a collaborator in the mission of ATOD-PC This recommendation to integrate this office is based in the previous Biennial 2013.**

 The first aid office is in charge of taking care about the whole university community and to offer immediate care in case of an emergency.

The person in charge of the office and the first aid equipment is Mrs. Yaritza Mulero Morán. Among her duties are the following services:

1. To offer first aid in emergency cases
2. Evaluate and refer to other health professionals if necessary
3. To advice and distribute educational material related to health
4. Participation in the coordination of workshops and health conferences
5. The organization of health fairs.
6. To raise awareness to the University community about the politics about prevention of drugs, alcohol and tobacco usage.

**Assessment.** The First Aid office have organized and participated in different activities that are consistent with the mission of the ATOD-PC. All the activities include the professor’s, Administrative staff and the general community.

Appendix # I

* I1Documentation related to the First Aid office activities.

**Recommendations:**

* Continue to integrate the office with the ATOD-PP and student Council, with the Professional Counseling office in activities related to the committee mission. Counsel

**ATOD-PP Strengths and Weaknesses**

The ATOD-PP at the School of Law Campus complies with the federal law and meets the institution's ethical obligations to keep students and employees informed about the consequences of substance abuse. Initial steps have been taken to incorporate prevention consciousness into our curricular structure, as for example, the integration of prevention information in our in-house seminar as required for all new students, and the initial approach of the Dean of Academics to some of our teachers.

The integration of the first aid office in collaboration with the Office of Professional Counseling for the development of prevention activities in the issues related to the Biennial. In addition, Title IX regulation is included as a continuous training for the whole university community in the subject related to sexual harassment, stalking and domestic violence on campus.

Although students have participated in different activities that are consistent with the ATOD-PC mission, there is no permanent student representation in committee. We will continue the effort to integrate a representative of the Student Council into the Committee as a future goal in our effort because student organizations are effectively integrated into raising awareness of compliance policy issues.

As mentioned in the previous biennial report, the Law School does not have in-house counseling or psychological resources to deal with substance abuse behavior. However it can make available the basic information in the various centers within the San Juan Metropolitan area that do provide such services. We must continue to seek efforts as a goal assigned to the next Inter-University Biennial, with non-profit organizations and other entities to strengthen support services to the student community. Managing the effort to create collaborative agreements for the provision of services: therapeutics, psychoeducational, help professionals specializing in issues, among other initiatives for improving health and safety on campus.

The Coordinator of the ATOP-PC prepared and presented this report to the members of the committee for their approval on December 12, 2016.

ATOD-PC members:

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| Doctor Yanira Reyes Gil, Dean of Academic Affairs |  |
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| Doctor Iris Camacho Meléndez, Dean of Students |  |
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| Mrs. Milagros Amalbert, Director of Human Resources |  |
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| Doctor Jorge Rivera Peña, Professional Counselor |  |
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(ATOD) Prevention Program

 Inter-American University of Puerto Rico

School of Law

January , 2015 – December, 2016

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Appendix B

B1Attendance committee sheet for December 5, 2016

Appendix C CRUSADA documents

C1 Agendas

C2 I was a letter of exemption for assisting to the 2016 congress. I received this letter for attending the 2015-2016 CRUSADA meetings.

C3 Letter of recognition for our Law Faculty

C4 congress program 2015

C5 congress program 2016

C6 Material of the 2016 directory and concurrent sessions was given material given to the 287 participants.

C7 Letters of recognition 2015- 2016 for our active member Jorge Rivera

Appendix D

D1 Class entrance 2015-35

D2 Class entrance 2016-15 (JD Spanish & English)

D3 Class entrance 2016-35

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Appendix E

E1 Documentation related to the activity-*Impacto del uso de drogas y alcohol en la admisión y práctica de la abogacía (*Alcohol and Drug Consumption and its Consequences for Admission to the Bar and the Practice of Law)

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Appendix G

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G2 Agendas of the monthly meetings of the Representative of Title IX.

Appendix H

H1 Handbook of Domestic Violence

Appendix I

I1 Documentation related to the First Aid office activities.